

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 17, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent
Dr. Marcia Hamilton, Assistant Superintendent, Business Services
Dr. Lisa Paisley, Assistant Superintendent, Educational Services
David MacLeod, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Executive Assistant and Recording Secretary

President El-Hajj acknowledged and welcomed Tom Castonguay, a former Board Member, who was in attendance. Mr. Castonguay served on the Santee School District Board from 1977-1981.

2. District Mission

President El-Hajj invited everyone to recite the District Mission.

3. Pledge of Allegiance

Brooke Miles and Bristol Digby, 5th grade students at Chet F. Harritt School, led the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Education: Chet F. Harritt School

Superintendent Baranski welcomed Ted Hooks, Principal, and Christina Conerly, Vice Principal, to share all the great things happening at Chet F. Harritt STEAM School. Mr. Hooks and Ms. Conerly discussed the strong school community, and goals around CAASPP, iReady, and Panorama Survey data. They highlighted the multitiered levels of support (MTSS) and Santee systems of support (First Best instruction, interventions, PBIS

implementation, Unity Day, and Visual and Performing Arts). Mr. Hooks noted that Joey Sutera, Visual and Performing Arts (VAPA) teacher, focuses on vocal and instrumental music and visits each grade K-5 classroom weekly. He noted middle school students are also getting lunch time and after school opportunities to explore their musical interests. Fifth-grade students from Mrs. Rush's class, along with Mr. Sutera, were present to perform a song.

The Board commended Chet F. Harritt staff and students for all the great things happening at the school.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda and noted public comments were in-person only.

Tom Castonguay, former Santee School District Board member, inquired about obtaining surplus books to donate to Hope Street Margolis Family Center.

Debbie Williams, teacher at Cajon Park, asked the Board of Education to consider the current economic impacts, their dedication and hard work, when discussing pay increases.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Revolving Cash Report
- 2.4. Approval/Ratification of Purchase Orders
- 2.5. Acceptance of Donations, Grants, and Bequests
- 2.6. Approval/Ratification of General Services Agreements
- 2.7. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.8. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.9. Approval to Purchase and Install GateKeeper Security Camera Systems on Santee School District Buses
- 2.10. Approval of Additional Services with PowerSchool including Attendance Interventions and Unified Insights
- 2.11. Approval of a Request for Proposal to receive bid for Wide Area Network (WAN) services in accordance with Federal E-Rate requirement
- 2.12. Adoption of Resolution No. 2324-05 to Approve the Conveyance of a Quitclaim Deed to the Owner of Real Property Adjacent to Sycamore Canyon School
- 2.13. Adoption of Resolution No. 2324-07 to Authorize District Designee's to File Necessary Applications Under Programs Administered by the State Allocation Board (SAB)
- 2.14. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.15. Approval of Agreement with Howard E. Nyhart Company, Inc. for GASB 75 Actuarial Service
- 3.1. Ratification of Individual Service Agreement with New Haven Youth Services for Therapeutic Behavioral Services
- 3.2. Ratification of Nonpublic Agency Master Contract with Soliant Health for Behavior Intervention Services
- 4.1. Personnel, Regular

Member Ryan moved approval.

Motion: Ryan
Second: Burns
Vote: 5-0

El-Hajj Aye
Fox Aye
Burns Aye

Ryan Aye
Levens-Craig Aye

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Appointment of Coordinator, Out-of-School Time Programs

Superintendent Baranski presented Kaylene Shake for appointment as Out-of-School Time Programs Coordinator. Ms. Shake holds a Bachelor of Science in Child and Family Development and has been employed by the YMCA since 2016. Superintendent Baranski noted Ms. Shake was a student at Carlton Oaks School while she served as Principal. Member Burns moved approval. Ms. Shake introduced those accompanying her and expressed her appreciation for the opportunity.

Motion: Burns
Second: Fox
Vote: 5-0

El-Hajj Aye
Fox Aye
Burns Aye

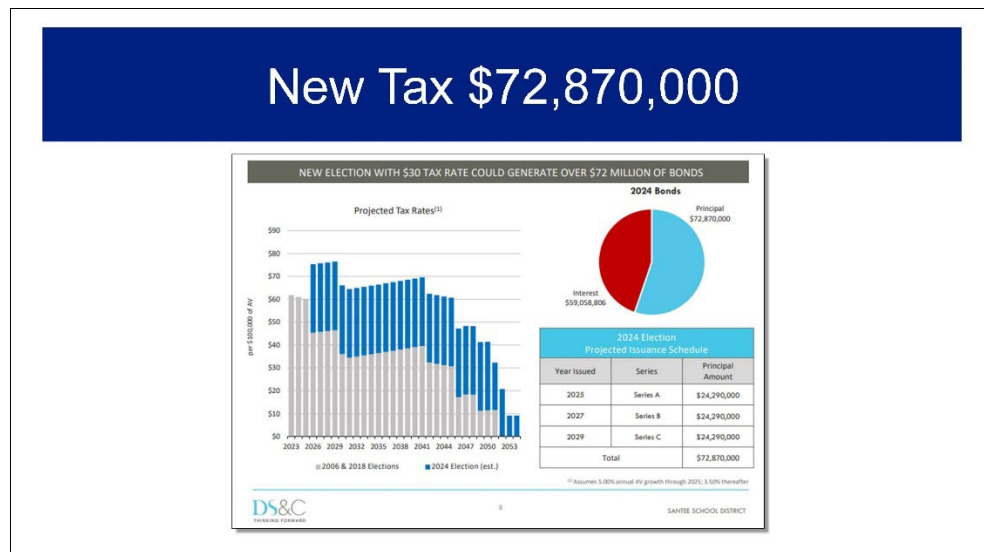
Ryan Aye
Levens-Craig Aye

Business Services

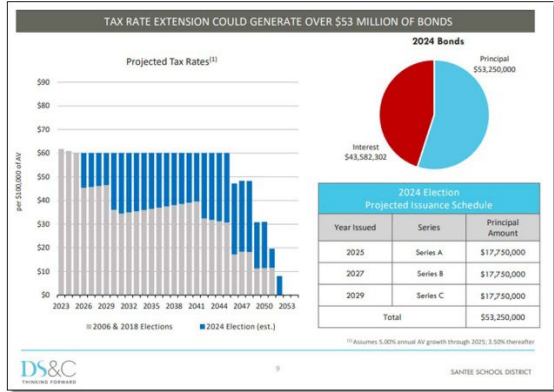
2.1. Presentation on Potential Projects for a Future Bond and Financing Options for Capital Improvement

Dr. Marcia Hamilton, Assistant Superintendent of Business Services, presented an overview of potential projects for a future bond and financing options for capital improvement projects, based on information received from Dale Scott & Company at the July 18, 2023 meeting. She noted no action was required and the presentation was informational only. Dr. Hamilton shared the District is proud of their learning environments at each of the school sites, as provided by past capital improvement decisions, and noted the need for additional capital improvement projects and safety measures that could be addressed in the next several years.

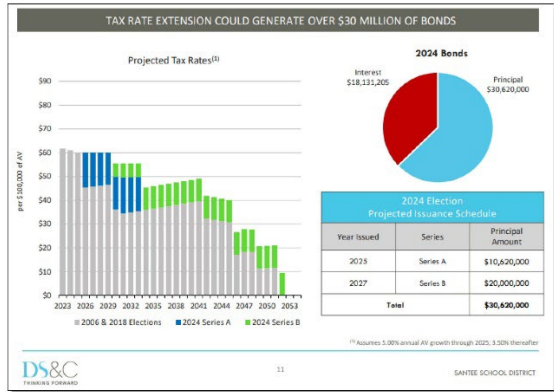
She explained that during his presentation, Dale Scott reviewed four (4) potential options for funding capital improvement projects: New Tax (\$72,870,000); Tax Extension (\$53,250,000); Tax Extension (\$30,620,000); and/or a Tax Extension (\$14,400,000).



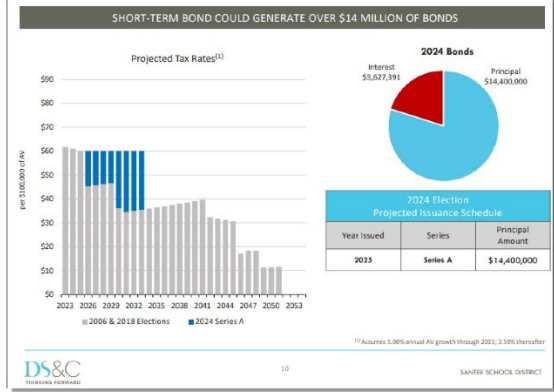
Tax Extension \$53,250,000



Tax Extension \$30,620,000



Tax Extension \$14,400,000



Dr. Hamilton shared a list of security and capital improvement projects and explained the chart included the site, need, bond category, estimated purchase/construction cost, and the bond options. She clarified the bond categories were listed at the bottom and did not imply the order of importance/need (Code 1=Improve Safety and Security of School Campuses; Code 2=Implement Water and Energy Efficiency Measures; Code 3=Improve/Renovate Permanent Classrooms; Code 4=Improve/Renovate Playground/Fitness Equipment; and N/A=Additional Soft Costs).

District Security and Capital Improvement Projects							
Site(s)	Need	Bond Category	Estimated Purchase/Construction Cost	New Tax \$72,870,000	Extension \$53,250,000	Extension \$30,620,000	Extension \$14,400,000
All Sites	Install Keyless Entry All Locks	1	\$ 5,624,000.00	\$ 5,624,000.00	\$ 5,624,000.00	\$ 5,624,000.00	\$ 5,624,000.00
All Sites	Door Buzzers	1	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
All Sites	Upgrade Fencing	1	\$ 925,000.00	\$ 925,000.00	\$ 925,000.00	\$ 925,000.00	\$ 925,000.00
Multiple Sites	Window Glazing and Decals	1	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Multiple Sites	Additional Cameras and Monitors	1	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
All Sites	Install HVAC - Merv 13 Filters	2	\$ 6,200,000.00	\$ 6,200,000.00	\$ 6,200,000.00	\$ 6,200,000.00	\$ 6,200,000.00
PD, CP, PA & SC	Install New Sewer Lines	2	\$ 40,000,000.00	\$ 40,000,000.00	\$ 20,000,000.00	\$ -	\$ -
Transp/M&O/CNS	Install Solar Structures	2	\$ 2,000,000.00	\$ 2,000,000.00	\$ 2,000,000.00	\$ 2,000,000.00	\$ -
Transp/M&O/CNS	Install Electric Vehicle Infrastructure	2	\$ 1,500,000.00	\$ 1,500,000.00	\$ 1,500,000.00	\$ -	\$ -
Multiple Sites	Install Carpeting in Permanent Classrooms	3	\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00	\$ -
Multiple Sites	Install Shade Structures	4	\$ 2,250,000.00	\$ 2,250,000.00	\$ 2,250,000.00	\$ 2,250,000.00	\$ -
All Sites	Increase fitness equipment and expand/add additional playground equipment	4	\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00	\$ 4,000,000.00	\$ -
All Sites	Improve Fall Zones for playground equipment by replacing certified wood chips with ADA accessible, pour in place rubber material	4	\$ 2,700,000.00	\$ 2,700,000.00	\$ 2,700,000.00	\$ 2,700,000.00	\$ -
Additional Soft Costs	Soft costs are running around 30%. This will provide a buffer.	n/a	\$ 891,000.00	\$ 891,000.00	\$ 1,271,000.00	\$ 1,141,000.00	\$ 871,000.00
TOTAL			\$ 72,870,000.00	\$ 72,870,000.00	\$ 53,250,000.00	\$ 30,620,000.00	\$ 14,400,000.00
Code	Description						
1	Improve the Safety and Security of School Campuses		\$ 7,329,000.00				
2	Implement Water and Energy Efficiency Measures		\$ 49,700,000.00				
3	Improve/Renovate Permanent Classrooms		\$ 5,000,000.00				
4	Improve/Renovate Playground/Fitness Equipment		\$ 9,950,000.00				
n/a	Additional Soft Costs		\$ 891,000.00				
TOTAL			\$ 72,870,000.00				

Dr. Hamilton noted the District also had land sale proceeds that could be used to address capital improvement projects. She explained the following chart and noted the top graph (2023-24 Land Sale Proceeds) were projects that were either completed and/or in process and beginning and remaining balances. The second graph (Future Use of Land Sale Proceeds) showed Future Use of Land Sale Proceeds (i.e., water wells, kitchen renovation at Pepper Drive, electric vehicle infrastructure, and remodel of the Board room) based on the 2023-24 completed projects and/or projects currently in process.

2023-24 Land Sale Proceeds						Beginning Balance	\$3,278,012
Site Location	Project	Priority	Progress	Total Estimate	Land Sale Proceeds		
Pepper Drive	Add Enclosure to JH Building Elevator	1	Completed	\$36,956	\$36,956		
District Office	Upgrade Audio and Visual Capabilities in Board Room	1	Completed	\$20,425	\$20,425		
All Sites	School Exterior Video System - Phase 2	1	In Process	\$617,976	\$617,976		
Transportation	Cameras on Busses	1	In Process	\$59,066	\$59,066		
All Sites	Stone Campus Safety Security and Emergency Management Consulting Services	1	In Process	\$34,000	\$34,000		
Grand Total				\$768,423	\$768,423		
Remaining							\$2,509,589
Future Use of Land Sale Proceeds						Beginning Balance	\$2,509,589
Site Location	Project	Priority	Progress	Total Estimate	Land Sale Proceeds		
CP, CH, CFH & RS	Install Irrigation Water Wells	2	N/A	\$880,000	\$880,000		
Pepper Drive	Renovate and Expand Kitchen - Kitchen Infrastructure Grant \$400,000 & \$100,000 LSP	2	N/A	\$500,000	\$100,000		
District Office	Electric Vehicle Infrastructure - Carl Moyer Grant \$400,000 & \$165,000 LSP	3	N/A	\$565,000	\$165,000		
District Office	Remodel Board Room	3	N/A	\$785,393	\$0		
Grand Total				\$2,730,393	\$1,145,000		
Remaining							\$1,384,589

Dr. Hamilton noted the District dedicates three percent (3%) to deferred maintenance each year. This year the District had approximately \$1,160,273.29 in total funds available in deferred maintenance (approximate carryover of \$600,000 of unused funds and \$555,664

in transfer of funds and interest). She explained some of the expenses had been completed (ramp at Sycamore Canyon, painting and asphalt projects, and some building repairs) and the remaining balance was approximately \$160,273.29; of which could be used for capital improvement projects.

Fund 14 (Deferred Maintenance) Funds Available as of 09-18-2023		
Resource		0000000
		Deferred Maintenance
Revenue		
Carryover	604,809.29	
Anticipated CY Funding	555,664.00	Required Transfer In & Interest
Total Funds Available	1,160,273.29	
Expenses		
Purpose 1	68,300.00	SC Ramp
Purpose 2	31,700.00	Agreements
Purpose 3	295,300.00	District Painting - Actual
Purpose 4	504,700.00	Asphalt - Unallocated
Purpose 5	99,000.00	Building Repair - Unallocated
Purpose 6	1,000.00	Advertising
Purpose 7		
Purpose 8		
Purpose 9		
Total Expenses	1,000,000.00	
Total Remaining to be Spent	160,273.29	

Dr. Hamilton reiterated tonight's presentation was informational and shared wanting to bring back an item to the November 7th meeting to discuss the possibility of moving forward with contracting with Dale Scott & Company to poll the community on bond support. She noted that based on the information, she could bring back the land sale proceeds as a separate item to discuss use of the funds. Member Levens-Craig inquired on the carryover balance. Dr. Hamilton explained the District devotes three percent (3%) annually to deferred maintenance, and that the current carryover included the funds from when the schools were shut down and deferred maintenance projects were on hold. She concurred with Member Levens-Craig and noted sometimes funds have to be accumulated from year to year because the projects are too large and cannot be funded and/or completed in the same year. President El-Hajj inquired on the unallocated funds for asphalt (\$504,700) and building repairs (\$99,000). Dr. Hamilton explained there were over \$200,000 in asphalt projects that were completed and/or due for completion during the winter and/or summer breaks and then Administration would reassess if any additional projects are needed and/or to carry over the difference. Member Levens-Craig inquired on the four (4) potential options for funding capital improvement projects. Dr. Hamilton explained that the tax extension options were only available during the 2024 election. Member Burns inquired on the bond categories (presented on the District Security and Capital Improvement Projects slide) and the need to see the items in order of priority. Dr. Hamilton explained these were not the priority order and that a priority list could be established based on current needs.

Superintendent Baranski noted the item would be brought back to the next meeting in priority order based on need, and Administration would be asking for guidance to contract with Dale Scott & Company to poll the community on tax extensions and/or a new tax. Superintendent Baranski noted the cost for community polling, if any, would be presented at the next meeting.

F. BOARD POLICIES AND BYLAWS

President El-Hajj noted Item F.1.1. was the second reading of BP 5131.1 – Bus Conduct. Member Burns moved approval.

1.1. Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- BP 5131.1 – Bus Conduct

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, was present but did not have a report.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Levens-Craig shared enjoying the Fall carnivals and congratulated Stacy Roberts, Cajon Park teacher, for being selected to participate in San Diego State University's Noyce Project Master Teaching fellowship program for math and science teachers, leading to the completion of a doctorate degree.

President El-Hajj noted attending the Special Education Advisory Committee meeting and noted the great teacher participation and dedication.


Member Burns suggested receiving parent, and teacher, input on the dress code. President El-Hajj noted a letter was sent to Student Forum participants thanking them for their input and potential dates for the adoption of the revised policy. She noted a survey was being sent to junior high teachers for areas of concern with student dress. Member Levens-Craig suggested surveying all teachers. Member Burns suggested survey questions vary for grades K-5 and 6-8. Superintendent Baranski noted there would be two surveys, each including two (2) or three (3) questions with a space for written comments.

I. CLOSED SESSION

President El-Hajj explained that although Closed Session was on the agenda, the Board did not have anything to discuss. The Board did not meet in Closed Session.

J. ADJOURNMENT

With no further business, the regular meeting of October 17, 2023, was adjourned at 6:59 p.m.



Dustin Burns, Clerk



Dr. Kristin Baranski, Secretary